

Ref: 400/DEO/GTK  
Date: 27/6/25

FORMAT OF CERTIFICATE TO BE ISSUED BY THE DISTRICT EDUCATION OFFICER IN  
RESPECT OF SCHOOLS SEEKING AFFILIATION WITH THE  
CENTRAL BOARD OF SECONDARY EDUCATION

(In accordance with School Safety Policy, 2016 issued by the NDMA. Manual on Safety and Security of Children in Schools developed by NCPCR and the National Building Code)

PART-A

(This part is to be filled-up by the school and to be produced before the District Education Officer along with all supporting documents and certificates in original)

GENERAL INFORMATION

1	Name of School: (Name should be exactly as per NOC and recognition certificate)	DELHI PUBLIC SCHOOL
	Address of the School:	LUMSEY, TADONG, GANGTOK
3	U-DISE code allotted to the school:	APPLIED FOR
4	Name and address of Trust/Society/ Company(under section -8) running the School:	SAKHA ACADEMIC FOUNDATION
5	Is the Trust/Society/ Company duly registered with the competent registering authority and the registration is valid as on date?	YES
6	Proposed affiliation with CBSE for:	SECONDARY
7	Location of school	5 <sup>TH</sup> MILE, LUMSEY OPP. S.T.S.C. GAS GODOWN, UPPER TADONG GANGTOK SIKKIM 737102
8	Is the School already affiliated to any board for Class -X or XII examinations?	NO
9	Standard/level/class up to which the school is running:	VII

(Signature of Principal)



(Signature of D. D. Denjongpa)  
Chief Education Officer  
Education Department  
Gangtok District

INFORMATION REGARDING NOC AND RECOGNITION CERTIFICATE		
10	Has the school obtained No Objection from the State Government for Affiliation with CBSE?	YES
11	Number of NOC and date of issue:	78/EXAMS/EDA/12025 26.6.2025
12	Has the school obtained Recognition Certificate from the State Government from class-1 to 8 <sup>th</sup> ?	YES
13	Number of Recognition Certificate from class-1 to 8 <sup>th</sup> and date of issue.	577/S/E/25/06/2025 25.06.2025
INFORMATION REGARDING LAND DETAILS AND OWNERSHIP		
14	Is the school situated on a single contiguous plot of land bounded on all sides by a Pucca Boundary Wall?	YES
15	Are both the School and the Play Ground situated in a single compound bounded by a single continuous Boundary Wall on all sides?	YES
16	Total area (in square meters) in respect of 14 and 15 above on which the school is situated.	4249
17	The land is in the possession of the school/ Trust/Society/Company legally by way of:	TRUST
18	Name of the owner/Lessee of the land in respect of point-16 above	SAKHA ACADEMIC FOUNDATION
19	In case the land is in the possession of the society/school by way of lease as per State Government norms, the period of the lease.	33 YEARS
20	Is any public road, canal or thorough-fare, HT line etc, passing through the land in respect of point- 16 above?	NO
INFORMATION REGARDING ESSENTIAL SAFETY REQUIREMENTS		
21	Has the school been inspected by the Government engineer and the school building been found structurally safe for running a school?	YES
21(a)	If yes the date of last inspection	23/06/2025
22	Has the school been inspected by the officer of Government Fire Department and the school building been declared safe for school from the point of view of fire safety?	YES
22 (a)	If yes the date of last inspection.	25/06/2025
23	Has the school compound been checked by the public health department and the health and sanitary conditions been found to be satisfactory and the water has been found safe for drinking?	YES
23 (a)	If yes the date of last inspection	23/06/2025



(Signature of Principal)



(Signature of D.E.O.)

Chime Donka Denjongpa  
Chief Education Officer  
Education Department  
Gangtok District

INFORMATION REGARDING THE STAFF		
24	Does the school have well defined service rules and conditions for its employees as per the prevalent norms of appropriate Government?	YES
25	Is the school paying salary to the teachers and other employees as per the norms of the appropriate Government?	YES
26	Is the salary to the teachers and other employees of the school being paid through the bank by mode of electronic clearing? (Payment by cheque or cash to the individuals is not allowed)	YES
<b>PART-B</b>		
(This part is to be filled-up by the District Education Officer after verifying all supporting documents and certificate in original and visiting the school)		
File No. <u>796/25-26/DEO/GTK/EAST</u> ..... Date of Issuance <u>27.06.2025</u> .....		
1	This is to certify that the information above, provided by the school has been verified on the basis of all supporting documents & certificates and visiting the school and the information has been found correct.	
2	Is the school recommended for affiliation?  (Please ensure that the school fulfills land requirements also as per details given in Appendix-A along with point no. 1-26)	YES
3	Recommended for Middle Class Syllabus/Secondary/Senior Secondary to CBSE?	YES
		Signature (Name and Stamp of Issuing DEO) DISTRICT EDUCATION OFFICER/NAME OF DISTRICT

(Signature of Principal)



(Signature of DEO)

*Chirpa Denjongpa*  
Chirpa Denjongpa  
Chief Education Officer  
Education Department  
Gangtok District

**PART-C**

**DISTRICT EDUCATION OFFICER SHALL PUT A TICK MARK AGAINST THE COLUMN UNDER WHICH THE SCHOOL IS FULFILLING THE LAND CRITERIA**

Name and Address of the school:		Total Land area in lawful possession of school:	
SN	LOCATION OF SCHOOL	LAND REQUIREMENT	PLEASE TICK THE CONCERNED COLUMN
1	Any Where in India	Minimum 6000 Square Meters	
2	In Municipal limits of cities with a population exceeding 15 Lakhs.	Minimum 4000 Square Meters	
3	In hilly areas prescribed by the Planning Commission (NITI Aayog)	Minimum 4000 Square Meters	
4	In Municipal Limits of the State Capital Cities.	Minimum 4000 Square Meters	
5	In the North Eastern States.	Minimum 4000 Square Meters	
6	In the State of Jammu and Kashmir	Minimum 4000 Square Meters	
7	In Municipal Limits of Ghaziabad, NOIDA, Faridabad and Gurugram cities	Minimum 4000 Square Meters	
8	In the Municipal Limits of Panchkula and Mohali/SAS Nagar	Minimum 4000 Square Meters	
9	In the Municipal Limits Class-X cities (Ahmedabad, Bengaluru, Hyderabad, Pune). Or on the Hill Stations. (For Secondary Level)	Minimum 2000 Square Meters	
10	In the Municipal Limits Class-X cities (Ahmedabad, Bengaluru, Hyderabad, Pune). Or on the Hill Stations. (For Senior Secondary Level)	Minimum 3000 Square Meters	
11	In the Municipal Limits of Chennai, Delhi, Kolkata and Mumbai Or the state of Arunachal Pradesh. Or the state of Sikkim Or the Islands. (For Secondary Level)	Minimum 1600 Square Meters	
12	In the Municipal Limits of Chennai, Delhi, Kolkata, and Mumbai Or the state of Arunachal Pradesh. Or the state of Sikkim Or the Islands (For Senior Secondary Level)	Minimum 2400 Square Meters	✓

(Signature of Principal)



(Signature of D.E.O.)  
**Denjongpa**  
 Chief Education Officer  
 Education Department  
 Gangtok District

(Name and Stamp of Issuing DEO)  
 DISTRICT EDUCATION OFFICER/NAME OF DISTRICT